

Minutes of the Meeting of Stokesby with Herringby Parish Council held on Wednesday 7th February 2019 at 7.30pm in Stokesby Community Centre.

Present: Stuart Ward (Chairman)
David Murison
Richard Youngs
Rob Lloyd
Ed Wharton
Catherine Moore, Parish Clerk

Also present: Two members of the public were in attendance

1. Apologies

Apologies were received from Philip Crane and Vivienne Fabb.

2. Public Forum

A member of the public noted that there were a lot of potholes around the village. A member of the public reported that the village sign had been chipped and the surround was breaking up. It was suggested that an application could be made to the Community Chest fund, and that prices should be sought for the repairs.

3. Declaration of Interest for items on the agenda

There were none.

4. Minutes of the meeting held on 14th November 2018

The minutes of the meeting were **agreed** as an accurate record and signed by the Chairman.

5. Matters Arising

a) Street Light on Main Road

The Clerk noted that GYBC were looking into practical options for replacing the lamp post, and was asked to chase progress. A number of street lights were out, and a list would be sent to the Clerk to be reported.

**Clerk
DM**

b) Parking on junction of Ferry Road / The Hill

A letter had been sent to residents in the area asking them not to park on the junction.

6. Village Maintenance

a) Quarterly Report

The Chairman reported the outcome of the health and safety inspection, with the following action required:

- Remove suckers from base of lime trees – Ed Wharton to arrange.
- Repair chain at village sign – to be referred to Andy Ethridge (handyman).
- Repair roadway at river – Clerk to seek funding.

**EW
Clerk
Clerk**

b) Flood Retention Wall

The Environment Agency had not responded to this, and the Clerk was asked to chase them. It was confirmed that money had been put aside for slipway repairs and a low tide was needed.

Clerk

7. Finance

a) It was **agreed to pay the following:-**

C Moore	Salary – Dec 2018 – Feb 2019	£341.77
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HMRC	PAYE – Dec 2018 – Feb 2019	£85.40
Innershed	Web Domain Renewal	£57.00
Stokesby PCC	Graveyard Maintenance	£800.00

- b) Accounts for Monitoring
The accounts to date were **noted**. The Clerk was asked to check the earmarked reserves for any funds put aside to repair the road. **Clerk**

- c) Appointment of Internal Auditor
It was **agreed** to appoint Pauline James as internal auditor for the 2018/19 accounts.

8. Correspondence

- a) Footpath 6a Legal Events Order
The Council had received notification of a new route for footpath 6, details were available to view.

- b) Local Plan for the Broads Consultation
The above consultation was open for comments until 15th March 2019.

- c) Membership of Norfolk ALC
The Council was asked whether they would like to join Norfolk Association of Local Councils for £111.50 in 2019/20, it was **agreed** not to proceed with this.

9. Planning

- a) Applications
None.

- b) Decisions
BA/2018/0350/COND Hall Farm, Owls Barn, Runham Road: Change to garden and landscaping scheme, variation of condition 2, 3 & 4 of permission
BA/2016/0041/HOUSEH. **APPROVED**
BA/2018/0194/HOUSEH Keepers Cottage, Mill Road: Two port car garage in garden of a cart lodge, oak frame design. **APPROVED**

10. Ongoing Matters

- a) Asset of Community Value
Richard Youngs reported that the nomination of an asset of community value for the Ferry Inn had not been approved because a similar facility was available at the village hall.

11. New Matters

- a) Request for Memorial Bench
A request had been received to place a memorial bench in the parish. It was felt that this needed to be on Parish Council land, and that one of the existing concrete plinths could be utilised. The Clerk was asked to write back offering a space in the play area, explaining that it could not be put at the pub as this was private land, or the staithe as this required emergency access for the slipway. **Clerk**
- b) Annual Parish Meeting
It was **agreed** that the Annual Parish Meeting would be at 7pm on the same day as the May meeting.

12. Reports from Parish Councillors

Richard Youngs reported that the Resilience Plan was due to be updated. The Clerk was asked to arrange for the latest version to be updated on the website.

It was noted that the Council would be up for election in May, and that information would be distributed and made available on the website as it was received. Nominations should be taken to Great Yarmouth in person.

14. Date of Next Meeting

The next meeting would be Wednesday 8th May 2019, 7.30pm at Stokesby Community Hall. The Annual Parish Meeting would be at 7pm on the same day.

The meeting closed at 8.15pm

CHAIRMAN