

**STOKESBY WITH HERRINGBY PARISH COUNCIL**  
**MINUTES OF PARISH COUNCIL MEETING HELD ON WEDNESDAY 8TH AUGUST 2018 IN THE**  
**COMMUNITY HALL AT 7.30 PM**

**Present:**

Chair: Stuart Ward, Vice Chair: Richard Youngs, Cllrs: Philip Crane, Ed Wharton, David Murison, Vivienne Fabb. Clerk Sarah Welsh.

**Also present:** Cllr Haydn Thirtle, Richard Dixon, webmaster **Residents:** 2

**1. Apologies for Absence**

Cllr Rob Lloyd - otherwise engaged. Unanimously accepted.

**2. Public participation/County Councillor/Borough Councillor/Police report/website**  
**Police report**

BCllr Haydn Thirtle reported the 3rd river Crossing documents are out for consultation and work is due to start in 2020. Norfolk County Council will have to make significant savings again in 2 year's time.

Cllr Thirtle has been appointed Chair of the Broads Authority. Cllr Philip Crane congratulated him but expressed concern about the plans for the new development at Acle Bridge and the cost of this. Cllr Vivienne Fabb expressed concern about the impact on traffic issues and parking. Haydn Thirtle confirmed the Broads Authority are putting in moorings, a new cafe and Education Centre. He confirmed there will be consultation about the development.

New bridges are needed at Somerleyton and Reedham.

**Website**

Richard Dixon reported the new website is up and running with the new service provider. He forwarded the invoice to the clerk for payment and the council agreed to issue a cheque at the meeting. A resident said they had had trouble loading the website, but the clerk had accessed it with no problem, suggesting it could load differently on different systems.

**3. Declaration of Interests and requests for dispensations**

None.

**4. Minutes for Annual Parish Council Meeting May 2018**

Proposed as a correct record of the meeting by: Cllr David Murison  
seconded by Cllr Richard Youngs. Unanimously agreed, and signed by the Chair.

**5. To report matters arising from the minutes not already on the agenda, for information only.**

None.

## 6. Appointment of new clerk and arrangements for handover.

Catherine Moore has been appointed as the new clerk and a handover will be arranged between her and the current clerk. Catherine will begin on 1st September.

## 7. Village Maintenance

- Quarterly report including Staithe - no issues to report.
- Flood Retention Wall update. Chair Stuart Ward hasn't heard anything further and will chase up the issue.

## 8. Local Plan consultation feedback - Cllr Young

Cllr Richard Youngs has spoken with his contact at Great Yarmouth Borough Council who will come back to him.

## 9. Emergency Plan updates

The clerk will send the plan, not including the confidential section to Richard Dixon to place on the website.

## 10. Finance:

Payments totalling £738.33, which includes tree work and web hosting, receipts totalling £4204.48, representing the balance of the Precept and Concurrent Functions Grant funding from GYBC; and the Bank Reconciliation with an adjusted balance of £11316.70 were provided by the clerk, as attached.

Bank Mandate - re-approval of appointment of signatories Stuart Ward, Philip Crane, and Vivienne Fabb, and non-signatory Catherine Moore, as Bankers. Councillors were given the forms to complete and advised the appointed bankers may have to take their ID into a branch of Barclays again.

Cllr Ed Wharton proposed the above be agreed and approved, seconded by Cllr David Murison. Unanimously agreed.

The clerk gave an updated memory stick to Chair Stuart Ward, and 2 memory sticks were returned to the clerk.

Cllr Wharton will carry out a check of the governance and finances before the clerk leaves.

## 11. Quotes for grass cutting and village maintenance for approval

Grass Cutting: £300 @ £78/cut.

Village Maintenance: £305 in total.

It was resolved to approve both quotes.

12. **Insurance Renewed.** The council's Insurance has been renewed as directed at the last meeting.

13. **Planning Applications:** Broads Authority Article 4 retaining permitted development rights in the area. 'Retail sales from moored vessels requires consent (1972/3) at Stokesby.' The Broads Authority resolved to retain the Article 4 Direction.

**14. Registration of pub as Community Asset - update**

Cllr Youngs is consulting on the form and will complete it.

**15. Correspondence**

- a) Haydn Thirtle - Community Issues regarding communication with the authority- by email - discussed under item 2.
- b) Great Yarmouth Unemployed Workers Centre. The centre is open to all residents in the borough of Great Yarmouth.
- c) NPLaw - the transfer of the mooring to the Broads Authority is now complete and the documents are held by the clerk.

**16. Reports from Parish Councillors:**

- Cllr David Murison had received an email reporting the footpath along the river to Great Yarmouth is impassable in places due to overhanging trees and bushes. The clerk will report to Norfolk County Council.
- Cllr Philip Crane reported the willow tree overhanging the road and the overgrown hedge on the left-hand side of the Muckfleet to the Main Road. The signs are also obscured by the hedges. The clerk will report to Highways.

**17. Final word from members of the public/Borough Councillor and County Councillor**

None.

**18. Date of the next meeting: Wednesday 14th November 2018.** Cllr Ed Wharton gave his apologies in advance.

Attachments: Draft payments list and Bank Reconciliation.