

Minutes of the Meeting of Stokesby with Herringby Parish Council held on Tuesday 20th August 2019 at 7.30pm in Stokesby Community Centre.

Present: Stuart Ward (Chairman)
Rob Lloyd
Leigh-Ann Medhurst
David Murison
Ed Wharton
Richard Youngs
Catherine Moore, Parish Clerk

Also present: Borough Councillor Adrian Thompson, County Councillor Haydn Thirtle and five members of the public were in attendance

1. Apologies

None received.

2. Public Forum

a) Public

A member of the public asked whether there was any progress on the lamp on the corner of Filby Road. The Borough Councillor replied that he would have an update in his report.

b) County Councillor

Haydn Thirtle reported that he had dealt with one issue locally, which was relating to planning. Norfolk County Council had written to the new Prime Minister listing their priorities around fairer and sustainable funding. Norfolk County Council, through a wholly-owned company called Repton, was planning to build 137 new homes in Acle, of which 45 would be affordable housing. The lack of provision for Special Educational Needs in Norfolk was being addressed with £120M investment to provide 4 new schools, as well as enhancing provision in existing special schools. This would reduce the cost of out of county placements. A recent survey of Norfolk residents showed that 88% were satisfied with Norfolk as a place to live, listing access to nature, culture and safety as important factors. Improvements suggested included activities for teenagers, affordable housing and road infrastructure improvements.

Borough Councillor

Adrian Thompson congratulated Stokesby on an excellent Fete. He reported that the lamp on Filby Road was scheduled for replacement in the capital programme. A Speedwatch team had been set up, with training being scheduled with Runham. The group would be provided with equipment and signage, and would then run themselves. A six tier self-watering planter was available for the parish if desired, it was suggested that this could be placed outside the Village Hall. The parish would be receiving 3,000 bulbs, and the Council was asked to decide where they wanted these planted in October. Litter picking had taken place on the Caister bypass in July. The Great Yarmouth Waterways had been reopened, the Marina Centre was being closed for 18 months on 31st August, leaving Great Yarmouth with no indoor bowls facility.

c) Police

PC Gary May had sent a report which had been circulated.

3. Declaration of Interest for items on the agenda

There were none.

4. Minutes of the meeting held on 8th May 2019

The minutes of the meeting were **agreed** as an accurate record and signed by the Chairman.

5. Matters Arising

a) Change of Bank Account

The Clerk reported that the Unity Trust account had been opened, however moving the money from Barclays was proving difficult. Payments for August would be delayed until there was enough funds in the Unity account, and money would be written across in cheques from Barclays until it was all in place, at which point the account would be closed.

b) Street Light on Main Street

Covered in Borough Councillors report.

c) Van / Weeds

The van was still in the same place. Richard Youngs agreed to apply some weed killer on the weeds.

RY

d) Parking on Junctions

The situation had improved, however it was difficult to police this. The situation would be monitored and this would stay on the agenda.

6. Village Maintenance

a) Quarterly Report

Stuart Ward reported that he had undertaken a regular check. The bowling green was reasonably tidy with some growth at the back end to be cut back. The bus shelter needed repairing, the timber roof was rotting and the shingles had moved and needed repair. The Clerk was asked to report this to the Borough Council. Some posts and chain were damaged in the area of the village sign, the Clerk was asked to request the handyman to look at this. The top of the village sign was cracked and needed cleaning, Rob Lloyd agreed to look at this.

Clerk

**Clerk
RL**

b) Flood Retention Wall

The Chairman reported that he Environment Agency were not concerned about the cracking, it was **agreed** to monitor the situation.

c) Grass Cutting Specification

It was noted that there was no set specification for the grass cutting and that comparative prices should be obtained. The Clerk was asked to draw together a specification based on cutting every 10 – 14 days from mid-March to mid-October, with weeds strimmed every month. This would then be sent out to tender ahead of the November meeting.

Clerk

7. Finance

a) It was **agreed** to pay the following:-

C Moore	Salary – June – August 2019	£350.18
HMRC	PAYE – June – August 2019	£87.40
C Moore	Stamps	£8.40
R Dixon	Website Fees	£111.75

b) Accounts for Monitoring

The accounts to date were **noted**. The Clerk noted that the year end projections, taking into account anticipated income and budgeted expenditure together with earmarked reserves, showed free funds of around £2,500.

c) Review of Earmarked Reserves

The earmarked reserves were presented, it was felt that £3,000 could be freed up from the defibrillator money, and could be used for the roadway repair. This would be reviewed at the next meeting.

8. Correspondence**a) RAFA Battle of Britain Service**

An invitation had been received to the Battle of Britain Service at Great Yarmouth Minster on Sunday 15th September, all councillors were welcome to attend.

b) Review of Polling Districts and Stations

The Clerk noted that the Borough Council was undertaking their periodic review of polling arrangements. It was felt that the existing arrangements were adequate.

c) Parish Partnership Scheme

The Clerk noted that the Parish Partnership scheme, which offered councils the opportunity to apply for 50/50 funding for small highways schemes, was open for applications until 6th December 2019. These would be assessed and the decision announced in late March 2020. It was **agreed** to enquire whether the roadway repairs would come under this, and if so, to make an application.

Clerk**d) Flegg Community Land Trust**

The Clerk read a letter inviting the Council to join the Flegg Community Land Trust, which worked to provide community assets and affordable housing for an area, together with the best deals for the community. It was **agreed** to join the Trust, and Richard Youngs was appointed as the Council's representative.

9. Planning**a) Applications**

None.

b) Decisions

BA/2019/0063/CU 1 The Green, Mill Road: Change of use from class A1 retail to class C3 holiday let.

APPROVED**10. Other Matters****a) Roadway Repair**

It was **agreed** to obtain a further two quotes so that a Parish Partnership Scheme application could be made, with a view to carrying out works in spring 2020. The Clerk was asked to draft a specification for the works.

RY**Clerk****b) Memorial Seat**

The bench had been installed following, having been paid for by a collection from friends. The concrete base had been paid for from the Community Chest.

c) Community Speedwatch

This had been set up and was waiting for training to be arranged.

d) Defibrillator

David Murison reported that there had been an incident on The Green where the defibrillator was required, however it had been very difficult to access the box. Richard Youngs agreed to take a look and see whether it needed freeing up.

RY

11. **Reports from Parish Councillors**

Rob Lloyd reported that there appeared to be some encroachment onto common land in Stokesby. Stuart noted that he had spoken to a householder who appeared to be enclosing land, and who had been surprised it was common land. It was **agreed** that Rob Lloyd would speak with the people involved in encroachment as they may be unaware of the status of land, and Richard Youngs would photograph the relevant pieces of land so there was a record of how it looked in 2019.

RL

RY

A member of the public reported that garden waste was being dumped opposite her property, Richard Youngs agreed to look at this.

RY

A member of the public reported that Stokesby now had superfast broadband, however there were trees rubbing and wearing the BT wires. The Clerk was asked to report this to BT.

Clerk

A member of the public expressed concern about the gap opened up at Muckfleet, which left vehicles vulnerable to entering the ditch. The Clerk was asked to report this to Highways.

Clerk

12. **Date of Next Meeting**

The next meeting would be Wednesday 13th November 2019, 7.30pm at Stokesby Community Hall.

The meeting closed at 8.50pm

CHAIRMAN