

**Minutes of the Meeting of Stokesby with Herringby Parish Council held on  
Wednesday 14<sup>th</sup> November 2018 at 7pm in Stokesby Community Centre.**

**Present:** Stuart Ward (Chairman)  
David Murison  
Richard Youngs  
Rob Lloyd  
Philip Crane  
Catherine Moore, Parish Clerk

**Also present:** Nine members of the public were in attendance

**1. Apologies**

Apologies were received from Ed Wharton.

**2. Public Forum**

A member of the public noted that a streetlight had been removed outside their property on Main Street, as a complaint had been made that it was bright and intrusive, and it was subsequently found to be located on private land. The Clerk was asked to follow this up. **Clerk**

A member of the public expressed concern about speeding in the village. It was suggested that the flashing sign could be requested for deployment in the village, and that the matter could be referred to the police. **Clerk**

A member of the public noted that the dangerous vans on the corner of Ferry Road / The Hill remained a problem. The Clerk was asked to follow this matter up. **Clerk**

A member of the public reported drainage issues from Ferry Road to Mill Road. It was suggested that this was probably a water leak, and Richard Youngs agreed to report this to the water company. **RY**

**3. Declaration of Interest for items on the agenda**

There were none.

**4. Minutes of the meeting held on 8<sup>th</sup> August 2018**

The minutes of the meeting were **agreed** as an accurate record and signed by the Chairman.

**5. Matters Arising**

**a) Registration of Pub as Community Asset**

Richard Youngs reported that he had completed and submitted the necessary forms.

**6. Village Maintenance**

**a) Quarterly Report**

The Chairman reported that there were still three potholes in the village and that these were being monitored. The broken post at the play area would be replaced by Richard Youngs. There was a small amount of tidying work required at the bus shelter and village sign. **RY**

**b) Flood Retention Wall**

The Chairman noted that he would chase up the Environment Agency about the cracks in the wall, especially with spring tides due shortly. **SW**

**7. Finance**

**a) It was **agreed** to pay the following:-**

C Moore	Salary – Sept – Nov 2018	£341.77
HMRC	PAYE – Sept – Nov 2018	£85.40
The Poppy Appeal	RBL Wreath	£40.00
Maple Tree Services	Grounds Maintenance 2018	£1,248.00

- b) Accounts for Monitoring  
The accounts to date were **noted**.
- 8. Correspondence**
- a) The Broads Society  
It was **agreed** to join The Broads Society at a cost of £16/annum. **Clerk**
- b) Parish Council Elections  
The Clerk briefed on a consultation to move the Parish Council elections to May 2019 to bring them in line with the Borough elections. It was **agreed** to support this proposal. **Clerk**
- 9. Planning**
- a) None.
- 10. Ongoing Matters**
- a) Grass Cutting and Maintenance 2019  
This had been covered at the last meeting.
- 11. New Matters**
- a) Website  
The Clerk noted that the Council did not have its own website and was reliant on a third party provider, and noted that the Council was required to publish certain information. A free community website was available. It was **agreed** that the current arrangements were fit for purpose and would not be changed. The Clerk was asked to review the Parish Council's documents on the website and ensure that everything was present. **Clerk**
- b) Draft Budget and Precept 2019/20  
The draft budget and precept for 2019/20 was presented, and it was **agreed** to precept £4,095, representing a decrease of 31.72%, with Band D rate at £35.00, proposed by Richard Youngs, seconded by Philip Crane, all in favour. **Clerk**
- 12. Reports from Parish Councillors**  
It was noted that the work done to the hedge on the access road was good.
- 13. Exclusion of the Press and Public**  
It was **agreed** to exclude the press and public for the remainder of the meeting, as the matter to be discussed related to employment contracts.
- a) Clerk's Contract  
The Clerk's contract was **agreed** and signed by the Chairman.
- 14. Date of Next Meeting**  
The next meeting would be Wednesday 13<sup>th</sup> February 2019, 7.30pm at Stokesby Community Hall.

The meeting closed at 8.30pm

**CHAIRMAN**