

STOKESBY WITH HERRINGBY PARISH COUNCIL

Jubilee Farm, Fleggburgh Road, Rollesby, Norfolk NR29 5HH

Tel: 01493 749918; Email: clerkstokesby@gmail.com

Chairman: Mr Stuart Ward

To members of the Council,

You are hereby summoned to attend a meeting of Stokesby with Herringby Parish Council at **Stokesby Community Hall, Wednesday 8th May 2019, 7.30pm** for the purpose of transacting the following business:

C Moore

Parish Clerk
2nd May 2019

- 1) **Election of Chairman**
- 2) **Election of Vice Chairman**
- 3) **To consider apologies for absence**
- 4) **Public Forum**
 - a) Public
 - b) County / Borough Councillor
 - c) Police
- 5) **Co-option to two vacant positions on the Council**
- 6) **Declaration of interest for items on the agenda and applications for dispensation**
- 7) **To confirm the minutes of the meeting held on Wednesday 7th February 2019**
- 8) **Update on matters arising from minutes, if any**
 - a) Street light on Main Street
 - b) Roadway repair funding application
 - c) Memorial seat / tree
- 9) **Adoption of the General Power of Competence**
- 10) **Village Maintenance**
 - a) Quarterly Report including Staithe
 - b) Flood Retention Wall Update
- 11) **Finance**
 - a) To consider payment of the following:

i) C Moore	Salary – March – May 2019	£347.31
ii) HMRC	PAYE - March – May 2019	£86.80
iii) Winterton-on-Sea PC	Practitioners Conference – pro-rata	£39.00
iv) Pauline James	Internal Audit	£72.50
 - b) Accounts for Monitoring
 - c) Insurance Renewal
 - d) Internal Audit Report
 - e) Review of Internal Controls
 - f) Approve Annual Governance Annual Return 2018/19
 - g) Declaration of Exemption from Audit
- 12) **Correspondence.**
 - a) Untidy areas in village
- 13) **Planning**
 - a) Applications
 - i) None
 - b) Decisions
 - i) None

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14) Policies and Statutory Documents

- a) Training & Development Policy (new)
- b) Data Protection Policy (review)
- c) Freedom of Information Publication Scheme (review)
- d) Complaints Procedure (new)
- e) Disciplinary Procedure (new)
- f) Equal Opportunities Policy (new)
- g) Filming at Meetings Policy (new)
- h) Grievance Policy (new)
- i) Health & Safety Policy (new)
- j) Risk Assessment Schedule (review)

15) Ongoing Matters

- a) None.

16) New Matters

- a) Banking Arrangements

17) Reports from Parish Councillors

18) To confirm date of next meeting: Tuesday 14th August 2019 at 7.30pm at Stokesby Community Hall