

**Minutes of the Meeting of Stokesby with Herringby Parish Council held on  
Wednesday 12th August 2020 at 7.30pm remotely on Zoom**

**Present:** Stuart Ward (Chairman)  
Philip Crane  
Leigh-Ann Medhurst  
David Murison  
Ed Wharton  
Richard Youngs  
Catherine Moore, Parish Clerk

**Also present:** Borough Councillor Adrian Thompson and County Councillor Haydn Thirtle were in attendance

**1. Apologies**

Apologies for absence were received from Rob Lloyd.

**2. Public Forum**

a) Public  
None.

b) County Councillor

Haydn Thirtle reported that Recovery and Devolution White Paper would be published shortly which could give more power to Parish Councils, and would re-open the debate regarding Unitary authorities. Norfolk and Suffolk could be combined for County Council functions, with three district councils. Elected Mayors could be introduced.

Covid-19 had cost Norfolk County Council £64M, with 75% of this being met by government funding. PPE had been purchased, for potential supply if demand made sourcing difficult. The James Paget Hospital has given reassurances that they have enough PPE available.

£22M of funding has been provided to help improve roads.

Borough Councillor

Adrian Thompson reported that the SAM2 at Mautby had been purchased, and locations in Stokesby were to be agreed.

Stokesby would be supplied with 3,000 bulbs in the autumn ready for planting.

The local WhatsApp group for offering assistance had worked well. Locally, £5,500 had been raised for the Great Yarmouth Food Banks.

The government grant for those receiving Small Business Rate Relief had resulted in Stokesby Community Hall being revalued as it was still recorded as a doctors surgery, and a rebate given to the Trust.

The Great Yarmouth Marina Centre rebuild would start in September.

During Covid-19, 153 homeless people were taken off the streets, with 53 remaining in B&B accommodation. Great Yarmouth Borough Council had ambitions to eliminate homelessness in the Borough.

A meeting would take place next month with the bus company looking to provide a service from Great Yarmouth to Norwich. It was possible that a stop could be included at the Acle Bridge layby.

Speedwatch would be receiving new training relating to Covid-19 and would be provided with PPE.

c) Police

Not present – police reports were circulated as received.

### 3. Declaration of Interest for items on the agenda

There were none.

### 4. Minutes of the meeting held on 13<sup>th</sup> May 2020

The minutes of the meeting were **agreed** as an accurate record and would be signed by the Chairman at the next physical meeting.

### 5. Minutes of the meeting held on 3<sup>rd</sup> June 2020

The minutes of the meeting were **agreed** as an accurate record and would be signed by the Chairman at the next physical meeting.

### 6. Matters Arising

#### a) Repair to Village Sign; and Post and Chain Repair

Richard Youngs reported that he had dug out the post and put it back in. He had also made a temporary repair to the sand store. He would ask Rob next time he saw him, whether Andy still wished to do the work, and if not he would make a permanent repair. **ACTION: RY**

#### b) Tree Inspections

The work to lift the branches from the telephone wires had been completed. Two quotes had been received for the tree inspection, it was **agreed** to ask Target Trees to undertake the work at a cost of £244.00 including VAT. **ACTION: Clerk**

#### c) Roadway Repair

It was noted that the roadway repair had been completed including the second phase. Haydn Thirtle was thanked for giving the Council £1,000 towards the second phase.

### 7. Village Maintenance

#### d) Quarterly Report

Stuart Ward reported that the village was tidy and repairs had been done.

### 8. Finance

#### a) Payments

It was **agreed** to pay the following (signed off by Stuart Ward and Richard Youngs on Unity Trust online banking):-

C Moore	Salary – June 2020 to August 2020	£349.98
HMRC	PAYE – June 2020 to August 2020	£87.60
C Moore	Expenses (Zoom)	£5.00
Information Commissioner	Subscription	£35.00

#### b) Accounts for Monitoring

The accounts to date were **noted**. On 30<sup>th</sup> July 2020 there was £1,973.57 in Unity Trust Current, £8,152.70 in Unity Trust Deposit and £0.00 in Barclays. The Clerk reported that all of the VAT relating to the roadway scheme had been reclaimed and received.

### 9. Correspondence

#### a) Parish Partnership Scheme 2021/22

The Clerk noted that the Parish Partnership Scheme was open for applications, which had to be made by early December 2020. It was suggested that quotes could be obtained for village gateways, with one set at either end of the main road through

Stokesby, and one set on the Filby road. The Clerk was asked to make enquiries into the cost.

**ACTION: Clerk**

A suggestion was made that additional play equipment for older children could be purchased for the village. It was **agreed** that Leigh-Ann and David would conduct a survey to demonstrate need, and funding sources would be explored.

**ACTION: LM / DM**

- b) General Correspondence  
None.

**10. Planning**  
None.

**11. Other Matters**

- a) Review of Standing Orders and Financial Regulations  
The documents were reviewed and **agreed**.

- b) Review Grant Awarding Policy  
The Policy was reviewed and **agreed**.

- c) Review Risk Assessments  
The risk assessments were reviewed and **agreed**.

**12. Reports from Parish Councillors**

Leigh-Ann Medhurst reported that there had been encroachment on the common land at the riverside, it looked like the wood shed had been made permanent, and the hedge needed removing. The Clerk was asked to write to the owner of the property noting that they were encroaching on common land and asking them to remove the hedge.

**ACTION: Clerk**

It was confirmed that liability for injuries sustained on common land sat with the land owner.

It was noted that there had been no further encroachment on the previously reported common land issues. The Clerk held copies of the definitive common land maps which were also available from Norfolk County Council. Enquiries could be made directly to the Clerk who could research and respond to the enquirer.

Stuart Ward reported that he had communicated with Reedham Parish Council regarding removal of boat waste – the situation with bins would be monitored, and additional bins could be requested if required.

It was noted that the dog bin had been moved across the road to near the bus shelter where it was less intrusive.

**13. Date of Next Meeting**

The next meeting would be Wednesday 11<sup>th</sup> November 2020, 7.30pm at Stokesby Community Hall or via Zoom, depending on government guidance at the time.

The meeting closed at 8.20pm

**CHAIRMAN**