

**Minutes of the Meeting of Stokesby with Herringby Parish Council held on
Wednesday 9th February 2022 at 7.30pm at Stokesby Community Centre**

Present: Dawn Lamb
Rob Lloyd
Stuart Ward
Catherine Moore, Parish Clerk

Also present: Borough Councillor Adrian Thompson and 2 members of the public were in attendance

1. Election of Chairman

Dawn Lamb was elected as Chairman for the meeting, proposed by Rob Lloyd, seconded by Stuart Ward, all in favour.

2. Apologies

Apologies for absence were received from Leigh-Ann Medhurst, Ed Wharton, Richard Youngs and Philip Crane.

3. Public Forum

a) Public

A letter regarding drainage and flood concerns was raised. It was noted that concerns about the maintenance of dykes should be referred to the Environment Agency who had enforcement powers. It was suggested that a Parish Newsletter could be produced to advertise the Annual Parish Meeting, and that the Resilience Plan map and contact details could be included. Councillors would deliver to their own areas. Clerk to produce a newsletter to go out before the Annual Parish Meeting (end of April). **ACTION: Clerk**

The Flood Alert Line would be advertised in the newsletter and on the website. It was **agreed** that Councillor photos would be added to the website, together with the Resilience Plan.

The Clerk was asked to respond to the letter writer. **ACTION: Clerk**

b) County Councillor

Not present.

Borough Councillor

Adrian Thompson reported that the drain mentioned in the letter was a relief drain and piped water into the river. Adrian would speak with the landowner about cleaning out the dyke. The post box has been moved so that the homeowners driveway has better access. Adrian reported that £7,500 plus food had been collected for the Foodbank which was gratefully received. The Omicron grant was open for the Community Centre to apply for. The Borough Local Plan was signed off in December. Regarding the Platinum Jubilee, there would be four trees coming to Stokesby to mark the Jubilee. The playgrounds would be discussed at a Council meeting next week, with some being refurbished and some being closed. Stokesby was well served with play equipment and this could tie in with the Parish Council's play equipment project.

c) Police

Not present – police reports were circulated as received.

4. Declaration of Interest for items on the agenda

Stuart Ward – item 9c as the applicant.

5. Minutes of the last meetings

a) Wednesday 10th November 2021

The minutes of the meeting were **agreed** and signed by the Chairman, proposed by Stuart Ward, seconded by Rob Lloyd, all in favour.

b) Wednesday 5th January 2022

The minutes of the meeting were **agreed** and signed by the Chairman, proposed by Stuart Ward, seconded by Rob Lloyd, all in favour.

c) Monday 17th January 2022

The minutes of the meeting were **agreed** and signed by the Chairman, proposed by Stuart Ward, seconded by Rob Lloyd, all in favour.

6. Matters Arising

a) Willows at Milldyke Bridge

The Clerk reported that the County Council had scheduled works to improve visibility, and councillors should monitor completion of this.

b) Flooding Concerns and Coastal Erosion

This had been requested by Philip Crane who was not present, so this would be on the next agenda. **ACTION: Clerk**

c) Vulnerable People in Resilience Plan

Richard Youngs would complete this work when he returned. **ACTION: RY**

d) Play Equipment Project

Dawn Lamb circulated copies of play equipment designs and prices from two contractors. The NGF quote was the preferred one, and they had suggested moving the waste soil to fill the dip in the green and reseed afterwards. It was **agreed** that funding applications would be drafted and presented to the Council for approval in May, and that the community would be consulted on the design through the newsletter and website. A third quote would be required for Awards for All.

ACTION: Clerk / LM

7. Village Maintenance

a) Quarterly Report

Nothing new to report.

b) SAM2 Device

A decision from the Parish Partnership Scheme would be due in late March.

8. Finance

a) Financial Update

The accounts to date were **noted**. On 31st January 2022 there was £524.18 in Unity Trust Current, £13,625.54 in Unity Trust Deposit and £0.00 in Barclays.

b) Payments

It was **agreed** to pay the following, proposed by Rob Lloyd, seconded by Stuart Ward, all in favour:-

C Moore	Salary & Expenses – Dec 2021 to Feb 2022	£359.87
HMRC	PAYE – Sept 2021 to Nov 2021	£89.80
The Broads Society	Subscription	£16.00

9. Correspondencea) General Correspondence

The Harnser magazine would be left in the village hall for members of the public to read.

10. Planninga) Applications

None.

b) Applications Considered Between Meetings

06/21/0957/F 3 Filby Road: Proposed first floor rear extension over existing rear kitchen extension, with walk-on balcony; construction of new single storey rear extension.

COMMENTS SUBMITTED

c) Decisions

BA/2021/0181/FUL Land Adjoining Tiedam, Mill Road: Residential development of 2no. semi-detached townhouses and 2no. detached houses.

APPROVED

11. Other Mattersa) Review Code of Conduct

The Code of Conduct was reviewed and **agreed**, with no changes proposed. It was suggested that all Councillors should confirm that they have read it, this would be on the next agenda for Councillors to confirm.

ACTION: Clerk

b) SAM2 Sign Results

The results were noted. Community Speedwatch would be starting again soon. There were three locations; Anchor House, The Green, and near the bungalows. A summary of the results would be forward to the Council.

c) Internal Auditor for 2021/22

Kerrie Wilton was appointed as the Internal Auditor for the 2021/22 year at a cost of £45, proposed by Rob Lloyd, seconded by Stuart Ward, all in favour. **ACTION: Clerk**

d) Annual Parish Meeting

It was **agreed** that the Annual Parish Meeting would be at 7pm on Wednesday 11th May 2022.

ACTION: Clerk

12. Reports from Parish Councillors

None.

13. Date of Next Meeting

Wednesday 11th May 2022 7pm Annual Parish Meeting; 7.30pm Parish Council meeting at the Community Centre.

The meeting closed at 8.20pm.

CHAIRMAN