

Minutes of the Meeting of Stokesby with Herringby Parish Council held on Wednesday 7th February 2019 at 7.30pm in Stokesby Community Centre.

Present: Stuart Ward (Chairman)
David Murison
Richard Youngs
Rob Lloyd
Ed Wharton
Catherine Moore, Parish Clerk

Also present: Two members of the public were in attendance

1. Apologies

Apologies were received from Philip Crane and Vivienne Fabb.

2. Public Forum

A member of the public noted that there were a lot of potholes around the village. A member of the public reported that the village sign had been chipped and the surround was breaking up. It was suggested that an application could be made to the Community Chest fund, and that prices should be sought for the repairs.

3. Declaration of Interest for items on the agenda

There were none.

4. Minutes of the meeting held on 14th November 2018

The minutes of the meeting were **agreed** as an accurate record and signed by the Chairman.

5. Matters Arising

a) Street Light on Main Road

The Clerk noted that GYBC were looking into practical options for replacing the lamp post, and was asked to chase progress. A number of street lights were out, and a list would be sent to the Clerk to be reported.

**Clerk
DM**

b) Parking on junction of Ferry Road / The Hill

A letter had been sent to residents in the area asking them not to park on the junction.

6. Village Maintenance

a) Quarterly Report

The Chairman reported the outcome of the health and safety inspection, with the following action required:

- Remove suckers from base of lime trees – Ed Wharton to arrange.
- Repair chain at village sign – to be referred to Andy Ethridge (handyman).
- Repair roadway at river – Clerk to seek funding.

**EW
Clerk
Clerk**

b) Flood Retention Wall

The Environment Agency had not responded to this, and the Clerk was asked to chase them. It was confirmed that money had been put aside for slipway repairs and a low tide was needed.

Clerk

7. Finance

a) It was **agreed to pay the following:-**

C Moore	Salary – Dec 2018 – Feb 2019	£341.77
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HMRC	PAYE – Dec 2018 – Feb 2019	£85.40
Innershed	Web Domain Renewal	£57.00
Stokesby PCC	Graveyard Maintenance	£800.00

- b) Accounts for Monitoring
The accounts to date were **noted**. The Clerk was asked to check the earmarked reserves for any funds put aside to repair the road. **Clerk**

- c) Appointment of Internal Auditor
It was **agreed** to appoint Pauline James as internal auditor for the 2018/19 accounts.

8. Correspondence

- a) Footpath 6a Legal Events Order
The Council had received notification of a new route for footpath 6, details were available to view.

- b) Local Plan for the Broads Consultation
The above consultation was open for comments until 15th March 2019.

- c) Membership of Norfolk ALC
The Council was asked whether they would like to join Norfolk Association of Local Councils for £111.50 in 2019/20, it was **agreed** not to proceed with this.

9. Planning

- a) Applications
None.

- b) Decisions
BA/2018/0350/COND Hall Farm, Owls Barn, Runham Road: Change to garden and landscaping scheme, variation of condition 2, 3 & 4 of permission
BA/2016/0041/HOUSEH. **APPROVED**
BA/2018/0194/HOUSEH Keepers Cottage, Mill Road: Two port car garage in garden of a cart lodge, oak frame design. **APPROVED**

10. Ongoing Matters

- a) Asset of Community Value
Richard Youngs reported that the nomination of an asset of community value for the Ferry Inn had not been approved because a similar facility was available at the village hall.

11. New Matters

- a) Request for Memorial Bench
A request had been received to place a memorial bench in the parish. It was felt that this needed to be on Parish Council land, and that one of the existing concrete plinths could be utilised. The Clerk was asked to write back offering a space in the play area, explaining that it could not be put at the pub as this was private land, or the staithe as this required emergency access for the slipway. **Clerk**
- b) Annual Parish Meeting
It was **agreed** that the Annual Parish Meeting would be at 7pm on the same day as the May meeting.

12. Reports from Parish Councillors

Richard Youngs reported that the Resilience Plan was due to be updated. The Clerk was asked to arrange for the latest version to be updated on the website.

It was noted that the Council would be up for election in May, and that information would be distributed and made available on the website as it was received. Nominations should be taken to Great Yarmouth in person.

14. Date of Next Meeting

The next meeting would be Wednesday 8th May 2019, 7.30pm at Stokesby Community Hall. The Annual Parish Meeting would be at 7pm on the same day.

The meeting closed at 8.15pm

CHAIRMAN

**Minutes of the Meeting of Stokesby with Herringby Parish Council held on
Wednesday 8th May 2019 at 7.30pm in Stokesby Community Centre.**

Present: Stuart Ward (Chairman)
David Murison
Richard Youngs
Rob Lloyd
Ed Wharton
Catherine Moore, Parish Clerk

Also present: Nine members of the public were in attendance

1. Election of Chairman

Stuart Ward was elected as Chairman, proposed by Rob Lloyd, seconded by David Murison, all in favour. The declaration of acceptance of office was signed.

2. Election of Vice Chairman

Richard Youngs was elected as Vice Chairman, proposed by Ed Wharton, seconded by Rob Lloyd, all in favour.

3. Apologies

None.

4. Public Forum

a) Public

A member of the public reported that the debris from tree cutting needed to be removed from opposite his drive. Stuart Ward and Richard Youngs agreed to look at this.

**SW /
RY**

b) County Councillor

Haydn Thirtle reported that a new plan was being drafted for Norfolk, which was expected to have 1 million residents by 2036. 80,000 new homes were required by then. These were mainly planned for the smaller villages. Haydn reported that the Council was working on policies to combat climate change, and improve education.

Borough Councillor

Adrian Thompson reported that he was newly elected to the Borough, and spoke about speeding. He asked whether the Council was interested in Speedwatch, and it was **agreed** that this would be on the next agenda.

Clerk

c) Police

Not present.

5. Co-option to two vacant positions

a) Position One

Philip Crane was co-opted to the Council, proposed by Ed Wharton, seconded by Richard Youngs, all in favour. The declaration of acceptance of office was signed and Philip took his seat.

b) Position Two

Sylvia Reynolds was proposed by David Murison and seconded by Richard Youngs. Leigh-Ann Medhurst was proposed by Rob Lloyd and seconded by Ed Wharton. Following a vote with 4 in favour of Leigh-Ann and 2 in favour of Sylvia, Leigh-Ann

Medhurst was co-opted to the Council. The declaration of acceptance of office was signed and Leigh-Ann took her seat.

6. Declaration of Interest for items on the agenda

There were none.

7. Minutes of the meeting held on 7th February 2019

The minutes of the meeting were **agreed** as an accurate record and signed by the Chairman.

8. Matters Arising

a) Street Light on Main Road

The Clerk reported that GYBC were supposed to be looking at a suitable alternative location for the missing lamp. Cllr Adrian Thompson agreed to chase this up.

AT

b) Roadway Repair

The Clerk reported that she had made an application to the Love The Broads fund. A suggestion had been made that the Council could apply to the Parish Partnership Fund, however this would delay works until Summer 2020 if the application was successful. The cost would be around £5,000 - £6,000. The Public Works Loan Board could be a source of funds. Ed Wharton agreed to get a quote from another contractor.

EW

c) Memorial Seat / Tree

Rob Lloyd agreed to speak with the person who had made the enquiry.

RL

9. General Power of Competence

The Council **agreed** that two thirds of councillors had been elected, and that the Clerk was CiLCA qualified, and therefore the Council adopted the General Power of Competence, proposed by Rob Lloyd, seconded by David Murison, all in favour.

10. Village Maintenance

a) Quarterly Report

It was noted that Fabb Green needed cleaning up and the weeds spraying, this would make a good quiet area. There were no new maintenance issues. The Clerk was asked to present the street furniture earmarked reserve breakdown for consideration at the next meeting.

Clerk

b) Flood Retention Wall

The Clerk reported that the Environment Agency felt that no further works were required, and that damage was cosmetic. Stuart Ward and Richard Youngs agreed to speak with them further about this, as they felt that the cracks in the brickwork were due to over expansion.

**SW /
RY**

11. Finance

a) It was **agreed to pay the following:-**

C Moore	Salary – March – May 2019	£347.31
HMRC	PAYE – March – May 2019	£86.80
Winterton-on-Sea PC	Practitioners Conference	£39.00
Pauline James	Internal Audit	£72.50

b) Accounts for Monitoring

The accounts to date were **noted**.

- c) Insurance Renewal
Three quotes had been received for the insurance, and it was **agreed** to take out a policy with Community Action Suffolk at a cost of £190.40.
- d) Internal Audit Report
The audit report was noted. The regular checks of the accounts would take place in August and February. A subscription would be taken out with the Information Commissioner, as this was a requirement for all data controllers. **Clerk**
- e) Review of Internal Controls
The internal controls were reviewed and **agreed** as adequate.
- f) Annual Governance Annual Return 2018/19
The Annual Governance Statement was **agreed**. The Annual Accounting Statement was **agreed**. Both documents were signed by the Chairman and the Clerk/RFO.
- g) Declaration of Exemption
It was **agreed** to declare the Council as exempt from external audit, proposed by Rob Lloyd, seconded by Stuart Ward, all in favour.

12. Correspondence

- a) Untidy Areas
A complaint had been received about untidy areas in Stokesby. It was noted that the trees could do with weed killer on the weeds, and the van was taxed. Stuart Ward and Richard Youngs agreed to speak with the owner of the van to ask for it to be moved. A clip was required on the sand store, Richard Youngs to look at this. **SW / RY RY**

13. Planning

- a) Applications
None.
- b) Decisions
None.

14. Policies and Statutory Documents

The following documents were **agreed** on block:

- i. Training and Development Policy
- ii. Data Protection Policy
- iii. Freedom of Information Publication Scheme
- iv. Complaints Procedure
- v. Disciplinary Procedure
- vi. Equal Opportunities Policy
- vii. Filming at Meetings Policy
- viii. Grievance Policy
- ix. Health & Safety Policy
- x. Risk Assessment Schedule

15. Ongoing Matters

None

16. Ongoing Matters

- a) Banking Arrangements

It was reported that Barclays still hadn't actioned the change of address, and that it was understood that all bank signatories had now been wiped. It was **agreed** to move the Council's banking to Unity Trust Bank, proposed by Rob Lloyds, seconded by Ed Wharton, all in favour.

17. Reports from Parish Councillors

Philip Crane asked why Norfolk County Council was reducing verge cutting and using weed killers instead. County Councillor Haydn Thirtle agreed to find out. It was noted that vehicles were being parked on junctions and the wrong way round, causing problems for other motorists. The Clerk was asked to report this to the Police.

HT
Clerk

A question was raised regarding provision of a footway from New Road to Acle Bridge. It was noted that this would be hugely expensive, but could be funded through developer obligations.

18. Date of Next Meeting

The next meeting would be Wednesday 14th August 2019, 7.30pm at Stokesby Community Hall.

The meeting closed at 8.45pm

CHAIRMAN

Minutes of the Meeting of Stokesby with Herringby Parish Council held on Tuesday 20th August 2019 at 7.30pm in Stokesby Community Centre.

Present: Stuart Ward (Chairman)
Rob Lloyd
Leigh-Ann Medhurst
David Murison
Ed Wharton
Richard Youngs
Catherine Moore, Parish Clerk

Also present: Borough Councillor Adrian Thompson, County Councillor Haydn Thirtle and five members of the public were in attendance

1. Apologies

None received.

2. Public Forum

a) Public

A member of the public asked whether there was any progress on the lamp on the corner of Filby Road. The Borough Councillor replied that he would have an update in his report.

b) County Councillor

Haydn Thirtle reported that he had dealt with one issue locally, which was relating to planning. Norfolk County Council had written to the new Prime Minister listing their priorities around fairer and sustainable funding. Norfolk County Council, through a wholly-owned company called Repton, was planning to build 137 new homes in Acle, of which 45 would be affordable housing. The lack of provision for Special Educational Needs in Norfolk was being addressed with £120M investment to provide 4 new schools, as well as enhancing provision in existing special schools. This would reduce the cost of out of county placements. A recent survey of Norfolk residents showed that 88% were satisfied with Norfolk as a place to live, listing access to nature, culture and safety as important factors. Improvements suggested included activities for teenagers, affordable housing and road infrastructure improvements.

Borough Councillor

Adrian Thompson congratulated Stokesby on an excellent Fete. He reported that the lamp on Filby Road was scheduled for replacement in the capital programme. A Speedwatch team had been set up, with training being scheduled with Runham. The group would be provided with equipment and signage, and would then run themselves. A six tier self-watering planter was available for the parish if desired, it was suggested that this could be placed outside the Village Hall. The parish would be receiving 3,000 bulbs, and the Council was asked to decide where they wanted these planted in October. Litter picking had taken place on the Caister bypass in July. The Great Yarmouth Waterways had been reopened, the Marina Centre was being closed for 18 months on 31st August, leaving Great Yarmouth with no indoor bowls facility.

c) Police

PC Gary May had sent a report which had been circulated.

3. Declaration of Interest for items on the agenda

There were none.

4. Minutes of the meeting held on 8th May 2019

The minutes of the meeting were **agreed** as an accurate record and signed by the Chairman.

5. Matters Arising

a) Change of Bank Account

The Clerk reported that the Unity Trust account had been opened, however moving the money from Barclays was proving difficult. Payments for August would be delayed until there was enough funds in the Unity account, and money would be written across in cheques from Barclays until it was all in place, at which point the account would be closed.

b) Street Light on Main Street

Covered in Borough Councillors report.

c) Van / Weeds

The van was still in the same place. Richard Youngs agreed to apply some weed killer on the weeds.

RY

d) Parking on Junctions

The situation had improved, however it was difficult to police this. The situation would be monitored and this would stay on the agenda.

6. Village Maintenance

a) Quarterly Report

Stuart Ward reported that he had undertaken a regular check. The bowling green was reasonably tidy with some growth at the back end to be cut back. The bus shelter needed repairing, the timber roof was rotting and the shingles had moved and needed repair. The Clerk was asked to report this to the Borough Council. Some posts and chain were damaged in the area of the village sign, the Clerk was asked to request the handyman to look at this. The top of the village sign was cracked and needed cleaning, Rob Lloyd agreed to look at this.

Clerk

**Clerk
RL**

b) Flood Retention Wall

The Chairman reported that he Environment Agency were not concerned about the cracking, it was **agreed** to monitor the situation.

c) Grass Cutting Specification

It was noted that there was no set specification for the grass cutting and that comparative prices should be obtained. The Clerk was asked to draw together a specification based on cutting every 10 – 14 days from mid-March to mid-October, with weeds strimmed every month. This would then be sent out to tender ahead of the November meeting.

Clerk

7. Finance

a) It was **agreed** to pay the following:-

C Moore	Salary – June – August 2019	£350.18
HMRC	PAYE – June – August 2019	£87.40
C Moore	Stamps	£8.40
R Dixon	Website Fees	£111.75

b) Accounts for Monitoring

The accounts to date were **noted**. The Clerk noted that the year end projections, taking into account anticipated income and budgeted expenditure together with earmarked reserves, showed free funds of around £2,500.

c) Review of Earmarked Reserves

The earmarked reserves were presented, it was felt that £3,000 could be freed up from the defibrillator money, and could be used for the roadway repair. This would be reviewed at the next meeting.

8. Correspondence**a) RAFA Battle of Britain Service**

An invitation had been received to the Battle of Britain Service at Great Yarmouth Minster on Sunday 15th September, all councillors were welcome to attend.

b) Review of Polling Districts and Stations

The Clerk noted that the Borough Council was undertaking their periodic review of polling arrangements. It was felt that the existing arrangements were adequate.

c) Parish Partnership Scheme

The Clerk noted that the Parish Partnership scheme, which offered councils the opportunity to apply for 50/50 funding for small highways schemes, was open for applications until 6th December 2019. These would be assessed and the decision announced in late March 2020. It was **agreed** to enquire whether the roadway repairs would come under this, and if so, to make an application.

Clerk**d) Flegg Community Land Trust**

The Clerk read a letter inviting the Council to join the Flegg Community Land Trust, which worked to provide community assets and affordable housing for an area, together with the best deals for the community. It was **agreed** to join the Trust, and Richard Youngs was appointed as the Council's representative.

9. Planning**a) Applications**

None.

b) Decisions

BA/2019/0063/CU 1 The Green, Mill Road: Change of use from class A1 retail to class C3 holiday let.

APPROVED**10. Other Matters****a) Roadway Repair**

It was **agreed** to obtain a further two quotes so that a Parish Partnership Scheme application could be made, with a view to carrying out works in spring 2020. The Clerk was asked to draft a specification for the works.

RY**Clerk****b) Memorial Seat**

The bench had been installed following, having been paid for by a collection from friends. The concrete base had been paid for from the Community Chest.

c) Community Speedwatch

This had been set up and was waiting for training to be arranged.

d) Defibrillator

David Murison reported that there had been an incident on The Green where the defibrillator was required, however it had been very difficult to access the box. Richard Youngs agreed to take a look and see whether it needed freeing up.

RY

11. **Reports from Parish Councillors**

Rob Lloyd reported that there appeared to be some encroachment onto common land in Stokesby. Stuart noted that he had spoken to a householder who appeared to be enclosing land, and who had been surprised it was common land. It was **agreed** that Rob Lloyd would speak with the people involved in encroachment as they may be unaware of the status of land, and Richard Youngs would photograph the relevant pieces of land so there was a record of how it looked in 2019.

RL

RY

A member of the public reported that garden waste was being dumped opposite her property, Richard Youngs agreed to look at this.

RY

A member of the public reported that Stokesby now had superfast broadband, however there were trees rubbing and wearing the BT wires. The Clerk was asked to report this to BT.

Clerk

A member of the public expressed concern about the gap opened up at Muckfleet, which left vehicles vulnerable to entering the ditch. The Clerk was asked to report this to Highways.

Clerk

12. **Date of Next Meeting**

The next meeting would be Wednesday 13th November 2019, 7.30pm at Stokesby Community Hall.

The meeting closed at 8.50pm

CHAIRMAN

Minutes of the Meeting of Stokesby with Herringby Parish Council held on Wednesday 13th November 2019 at 7.30pm in Stokesby Community Centre

Present: Stuart Ward (Chairman)
Rob Lloyd
Leigh-Ann Medhurst
David Murison
Ed Wharton
Richard Youngs
Catherine Moore, Parish Clerk

Also present: Borough Councillor Adrian Thompson, County Councillor Haydn Thirtle and eight members of the public were in attendance

1. Apologies

None received.

2. Public Forum

a) Public

None.

b) County Councillor

Haydn Thirtle highlighted to Councillors the new Care Farm in Mautby which was part of the County Farms estate, working with vulnerable adults and children with special education needs to provide a safe opportunity for them to work in an outdoor environment. Haydn also reported on the new £250K fund available for community groups who supported children aged 0-5 and their parents, to help achieve developmental milestones. Finally, Haydn reported that the James Paget Hospital was receiving a share of a £200M pot of money to update equipment.

Borough Councillor

Adrian Thompson reported that a site had been agreed for the replacement street light outside the village hall area. The contractor had been appointed and a start date was expected soon. Adrian noted that the Council may be interested in joining Runham in having a SAM2 sign. He noted that the planter had been delivered to the Village Hall, and the bulbs were with Rob. The bus shelter repairs had been done however GYBC had felt that the roof did not need repair – Adrian offered to push for this to be done. The Marina Centre had been closed ahead of the redevelopment, however there would be no provision for bowls or rollerskating. Regeneration of North Quay was being discussed, and the rents at the market were set to be reduced, however an amendment was being considered to backdate this three years. Immediate repairs had been carried out to the Winter Gardens to prevent immediate deterioration, and it was hoped to fully renovate this in time.

c) Police

PC Gary May had sent a report which had been circulated.

3. Declaration of Interest for items on the agenda

There were none.

4. Minutes of the meeting held on 20th August 2019

The minutes of the meeting were **agreed** as an accurate record and signed by the Chairman.

5. Matters Arising

a) Change of Bank Account

The Clerk reported that the Unity Trust account was up and running, and that she had drafted a letter requesting the closure of the Barclays bank account and the transfer of the remaining funds.

b) Street Light on Main Street

Covered in Borough Councillors report.

c) Repair to Bus Shelter

It was felt that the roof was liable to blow off in a strong wind, and Adrian Thompson was asked to press for the repair to be done.

AT

d) Post and Chain Repair near Village Sign

The Clerk reported that she had attempted to make contact with the handyman via email a number of times, with no response. It was reported that the handyman had recently asked a councillor whether he was no longer being used, so it was felt that maybe the contact details the Clerk held were not correct. It was **agreed** that Stuart Ward would check the correct details and ask the handyman to get in touch with the Clerk.

SW

e) Repair to Village Sign

Rob Lloyd reported that he had taken a look at the sign and spoken with a stonemason regarding preventative repairs. The area needed weeding and tidying up, and the sign itself could benefit from tidying up.

f) Encroachment onto Common Land

Rob Lloyd reported that he had looked at the areas and would like to know who owns which pieces of land and who has jurisdiction over them. It was **agreed** that the Clerk would circulate an advice note on Common Land together with the definitive commons maps for Stokesby. It was **agreed** that a working party would be set up to look at the common land in Stokesby, including the pieces that had been fenced in, and that commons would be discussed further at the next meeting.

Clerk

SW

g) Overgrown Trees near BT Wires

The Clerk reported that the Parish Council were responsible for maintaining the trees rubbing on the BT wires as they owned the land. It was **agreed** to delegate a budget of £500 for works to trim back the encroaching branches, and that three quotes would be obtained for this work. It was **agreed** that a separate quote would be obtained to remove deadwood from the trees. The Clerk was asked to check when the next tree survey was due.

Clerk

Clerk

Clerk

6. Village Maintenance

a) Quarterly Report

Nothing new to report.

b) Flood Retention Wall

Stuart Ward reported that the Environment Agency did not consider the crack in the wall to be a problem, so this would now be monitored. It was noted that the Broads Authority planned to install railings along the sluice, which the PC objected to, however the BA would only not carry out the works if the PC agreed to sign a disclaimer for liability. A more suitable compromise had been agreed, and the BA

had informed Adnams of the plans. It was noted that this work was a legal requirement.

c) Grass Cutting 2020 Season

The Clerk read out the prices from 5 contractors for the 2020 season. It was **agreed** to continue with Maple as their price was broadly comparable to two others at £78/visit, and they gave a good service.

Clerk

d) Quotes for Roadway

The Clerk read out five quotes received, which varied greatly. It was **agreed** to budget £2,700 towards the project, and apply to the Parish Partnership Fund for this, and to continue to look for the best value quote for the works.

Clerk

7. **Finance**

a) It was **agreed** to pay the following:-

C Moore	Salary – September – November 2019	£349.98
HMRC	PAYE – September – November 2019	£87.60
Maple Tree Services	Grounds Maintenance 2019	£1,248.00
Poppy Appeal	Wreath	£40.00
E Wharton	Defib Pads	£99.60

b) Accounts for Monitoring

The accounts to date were **noted**. The Clerk noted that the year end projections, taking into account anticipated income and budgeted expenditure together with earmarked reserves, showed free funds of around £3,000.

c) Review of Earmarked Reserves

It was **agreed** that the earmarked reserves would be retained as presented.

d) Budget and Precept Setting 2020/2021

The Clerk presented the draft budget. It was **agreed** that the unspent £850 which had been budgeted in case of a contested election would be held in an earmarked reserve in case of a future contested election. The grounds maintenance figure was confirmed at £1,250 and the roadway repair budget was set at £2,700. The precept figure was **agreed** at £5,323 which was an increase of 21.75%, representing £44.73 per Band D property (£9.73 per year increase).

Clerk

Clerk

8. **Correspondence**

Letter from the Alzheimer's Society regarding donations.
Clerks and Councils Direct magazines

9. **Planning**

a) Applications

None.

b) Decisions

None.

10. **Other Matters**

a) Training Grant Request

It was **agreed** to contribute £50 towards the Clerk's attendance at the SLCC Practitioners Conference in February 2020.

11. Reports from Parish Councillors

Leigh-Ann Medhurst reported that members of the public had asked for copies of the minutes to be displayed in the bus shelter. It was **agreed** that hard copies could be requested from the Chairman rather than displaying in the shelter.

Leigh-Ann Medhurst asked whether a Village Sale would be supported by the Parish Council. It was felt that this was a good idea and would sit well being arranged in conjunction with the Village Hall.

Leigh-Ann Medhurst suggested reinstating the village children's party. Discussion ensued on the reasons for this not continuing, and it was felt that there were now more children in the village and this could be well supported.

Rob Lloyd reported that some more sandbags were required, and it was **agreed** that 200 hessian bags would be purchased and held by Richard Youngs, Ed Wharton, Rob Lloyd and David Murison.

Clerk

Rob Lloyd suggested that Stokesby could invest in large poppies to display on lampposts around Remembrance, and agreed to look into costs and permissions. Richard Youngs noted that any new tree planting on the green should be carefully considered in terms of placement, and should only be considered to replace a tree that has been removed. It was **agreed** that a public subscription fund for tree planting could be set up instead of considering individual requests for memorial trees.

RL

12. Date of Next Meeting

The next meeting would be Wednesday 12th February 2020, 7.30pm at Stokesby Community Hall.

The meeting closed at 8.45pm

CHAIRMAN