

STOKESBY WITH HERRINGBY PARISH COUNCIL

Jubilee Farm, Fleggburgh Road, Rollesby, Norfolk NR29 5HH

Tel: 01493 749918; Email: clerkstokesby@gmail.com

Chairman: Mr Stuart Ward

To Members of the Council,

You are hereby summoned to attend remote meeting¹ of Stokesby with Herringby Parish Council on **Wednesday 13th May 2020, 7.30pm** via Zoom for the purpose of transacting the following business:

- 1) **To consider and approve apologies for absence**
- 2) **Public Forum**
 - a) Public
 - b) County / Borough Councillor
 - c) Police
- 3) **Declaration of interest for items on the agenda and applications for dispensation**
- 4) **To confirm the minutes of the meeting held on Wednesday 12th February 2020**
- 5) **Update on matters arising from minutes, if any**
 - a) Replacement street light on Main Street – update (AT)
 - b) Installation of Dog Bin – update (AT)
 - c) Repair to village sign; and post and chain repair - handyman (RL)
 - d) Walkaround with Streetscene Inspector (RL)
 - e) Roadway Repair – update (Clerk)
- 6) **Finance**
 - a) To consider payment of the following:

a) C Moore	Salary – March – May 2020	£350.18
b) HMRC	PAYE – March – May 2020	£87.40
c) From Barclays	Transfer to Unity Trust	£586.86
d) Pauline James	Internal Audit	£60.00
e) C Moore	Bitdefender Anti-Virus	£8.51
f) Community Action Suffolk	Insurance Renewal	£190.40
g) E Wharton	Bulb for Defibrillator	£13.20
 - b) Internal Audit Report
 - c) Review of Internal Controls
 - d) Approve Annual Governance Annual Return 2019/20
 - e) Declaration of Exemption from Audit
- 7) **Correspondence.**
 - a) Note new Tree Preservation Order at St Andrews Church
 - b) General Correspondence
- 8) **Planning**
 - a) None
- 9) **Other Matters**
 - a) Annual Parish Meeting – postpone until physical meetings are permitted
 - b) Consider subscription to Norfolk Association of Local Councils
- 10) **Reports from Parish Councillors**
- 11) **To confirm date of next meeting: Wednesday 12th August 2020 at 7.30pm**

C Moore

Parish Clerk
7th May 2020

¹ Members of the public wishing to observe the meeting can access it by downloading the Zoom app and joining the meeting using the following credentials:

Meeting ID: 201 514 0757

Password: 365665

The meeting will be accessible from 7.20pm.