

Minutes of the Meeting of Stokesby with Herringby Parish Council held on Wednesday 9th August 2023 at 7.20pm at Stokesby Community Centre

Present: Richard Youngs (Chairman)
Dawn Lamb
Rob Lloyd
Leigh-Ann Medhurst
Ed Wharton
Catherine Moore, Parish Clerk

Also present: Borough Councillor Adrian Thompson and 8 members of the public were in attendance

1. Apologies

Apologies for absence had been received from Philip Crane and Stuart Ward.

2. Public Forum

a. Flegg Community Land Trust

Mark Kern and Shaun Day gave a presentation on the Flegg Community Land Trust and handed out a factsheet. The Chairman, Mark Kern, noted that the main aim was to provide affordable housing on small scale development so that people could afford to stay in the villages. The CLT invited all parish councils to join them to ensure a bigger voice. Terry Harper noted that he had spent his career in housing development and had a strong interest in providing affordable housing for the community. He noted that decisions were made by people who did not want to see new housing in villages, or did not appreciate the issue for young people. Small scale developments did not come with S106 funding or affordable housing. Any local organisation could join the CLT, who would control the letting policy for any housing that they owned. The CLT wanted to see the right balance in rural communities. Richard Youngs noted that a large part of the parish was in the Broads Authority. In response it was noted that a Community Land Trust was afforded additional weight in planning terms, as they were looking at exceptions sites.

It was queried how much building opportunity there would be within Stokesby. In response it was confirmed that planning policies enabled housing to go onto sites that would not normally get permission, due to the affordable housing policies. The Parish Council could join and carry out surveys into housing within the village, and see what opportunities arose.

It was possible to set criteria and to have the 75% of market value set into the property in perpetuity. Sites would be owned by the CLT but policies would be driven by the Council.

If the Council wished to join they can do so for as little as £1, and can appoint a representative to attend meetings.

Individual identified land plots would be considered by the CLT following a community survey, a chartered surveyor would be approached to do a report into the needs, and identifying sites which would be assessed and scored. The landowner would be approached confidentially and negotiations could take place.

b. Public

A member of the public asked whether anyone on the Parish Council was interested in environmental issues / footpaths / trees or designated for this role? It was confirmed that this was not the case. The member of the public suggested that an environmental group could be set up to look at biodiversity in different areas. It was agreed that this would be added to the next agenda when hopefully all councillors

would be present, and that this might be part of a different group rather than the Parish Council.

ACTION: Clerk

c. County Councillor
Not present.

d. Borough Councillor

Adrian Thompson reported that he was pleased to see the playground equipment was installed. The seesaw now needed replacing.

Adrian congratulated the Village Hall Committee on the successful fete despite the weather! The paint was ready for the bus shelter and was just waiting for the notice board decision. Bulbs would be coming in the autumn.

Bulbs had been ordered for planting ahead of the 2024 season. Fleggburgh would be getting a zebra crossing in February 2024. Runham would be installing their new bus shelter soon. Filby was looking to purchase a road sweeper.

The issue of Afghan refugees was discussed, it was confirmed that grants had been received to house any that presented a need, which had not happened yet. Five houses were being added to the council house stock, these would be occupied by refugees unless none required it when it would be added to regular housing stock. Adrian noted that he voted against the increase in councillors allowances, and was the only councillor to do so.

Adrian noted that the most important part of the Community Land Trust concept was to find out what the community wanted.

e. Police

Police reports were circulated as received.

3. Declaration of Interest for items on the agenda

Richard Youngs declared an interest in item 9b and c as a relative of the applicant.

4. Minutes of the last meeting

The minutes of the meeting held on 8th May 2023 were **agreed** and signed by the Chairman, proposed by Ed Wharton, seconded by Rob Lloyd, all in favour.

5. Matters Arising

a. Repairs to Village Green Roadway

Ed Wharton reported that the work had been completed but would need topping up. Ed was thanked for carrying out this work, which now looked much better.

b. Land at junction of Filby Lane

Richard Youngs reported that he spoke with the owner of the land who stated that the land was not up for sale, and there were no intentions for any form of use at the moment.

6. Village Maintenance

a. Quarterly Report

The door on the sand store required repair, Richard Youngs would complete this.

ACTION: RY

The play area would need re-seeding, Leigh-Ann had contacted NGF Play as this should be part of the making good. It was noted that there had been glass in the spoil that had been used to level out, this had been removed. It was thought that this had come to the surface following rain.

It was noted that the ivy still needed to be cut down.

7. Finance

a. Financial Update 2023/24

The accounts for 2023/24 to date were **noted**.

b. Payments

It was **agreed** to pay the following, proposed by Rob Lloyd, seconded by Dawn Lamb, all in favour:-

C Moore	Salary & Expenses June – Aug 23	£481.25
HMRC	PAYE June – Aug 23	£115.00
R Dixon	Website Fee	£136.80
Stokesby Comm Centre	Hire Fees Aug 2017 – Feb 2023	£300.00
NGF Play Ltd	Play Equipment Balance	£8,668.68

8. Correspondence

a. Parish Partnership Scheme 2024/5

The Clerk noted that the Scheme was open for applications for 50% funding for small highways schemes. Councillors were asked to forward ideas to the Clerk for pricing ahead of the November meeting, where they would be considered in line with budget setting. **ACTION: ALL**

b. General Correspondence

The Clerk reported that an email had been received regarding Section 106 funding available for 'Accessible Natural Greenspace' and invited councillors to consider any projects that might be suitable. **ACTION: ALL**

9. Planning

a. Applications

None.

b. Applications Considered Between Meetings

BA/2023/0245/CU Land adjacent to High House, 1 Mill Road: Change of use from garden to a mixed use for gardening, growing of vegetables and plants and wellbeing day visits including standing of a caravan. **COMMENTS SUBMITTED**

c. Decisions

BA/2023/0137/LBC Hall Farm, The Dairy, Runham Road: Internal alterations including some demolition. **APPROVED**

BA/2023/0245/CU Land adjacent to High House, 1 Mill Road: Change of use from garden to a mixed use for gardening, growing of vegetables and plants and wellbeing day visits including standing of a caravan. **REFUSED**

10. Other Matters

a. SAM2 Sign – Deployment and Results

Richard Youngs reported that he had not got results yet but was being moved around the village and was effective. It was noted that Community Speedwatch was not currently active, volunteers would be welcomed. A member of the public volunteered, and would be put in touch with the former co-ordinator.

b. Play Equipment – Maintenance and Inspection Regime

The Clerk noted that the play equipment needed to be added to the insurance policy, she had asked for a price to add this but had not yet received this. The Clerk was delegated to authorise the payment for this. **ACTION: Clerk**

It was noted that the equipment would need to be inspected on a monthly basis by a trained person, with the inspection recorded within the Parish Council's records. It was noted that the Borough Council had agreed to include the new items in their annual inspection report. The equipment would also need to be included within the Council's risk assessment. **ACTION: Clerk**

It was **agreed** that Leigh-Ann Medhurst and Richard Youngs would attend the training in November 2023. **ACTION: Clerk**

The Clerk would provide a suitable check list for play equipment inspections which could be recorded online. **ACTION: Clerk**

c. Replacement Notice Board, Bus Shelter

The Clerk presented prices for a variety of different notice boards, noting that magnetic boards were much easier to use and more hard wearing. The Council was interested in an oak notice board and the Clerk was asked to get more prices, and to include a magnetic board, and to see whether there would be a discount if two were ordered. It was suggested that funding could be sought. **ACTION: Clerk**

11. Reports from Parish Councillors

It was noted that the boat at the riverside was due to be removed. The bushes were overgrown and a chiminea had appeared, it was felt that this needed to be tidied and noted that this was on common land which had been commandeered by a local resident. The Clerk was asked to send a letter about this. **ACTION: Clerk**

12. Date of Next Meeting

Wednesday 8th November 2023 at 7.30pm at the Community Centre.

The meeting closed at 8.40pm.

CHAIRMAN