

**Minutes of the Meeting of Stokesby with Herringby Parish Council held on  
Wednesday 12th February 2021 at 7.30pm remotely on Zoom**

**Present:** Stuart Ward (Chairman)  
Philip Crane  
Rob Lloyd  
Leigh-Ann Medhurst  
Ed Wharton  
Richard Youngs  
Catherine Moore, Parish Clerk

**Also present:** Borough Councillor Adrian Thompson and County Councillor Haydn Thirtle and two member of the public were in attendance

**1. Apologies**

Apologies for absence were received from David Murison. It was **agreed** to accept David's extended absence from the Council, proposed by Stuart Ward, seconded by Richard Youngs, all in favour.

**2. Public Forum**

a) Public  
None.

b) County Councillor

Haydn Thirtle reported that there had been bad flooding before Christmas, and a local flooding strategy was being developed. 36 organisations were involved, and the aim was to take a more holistic approach to flood response and prevention. Haydn reported that there was a lack of IT equipment for some children to use for home schooling. The Council had put forward funding of £600K, enabling the purchase of 2,000 laptops. The County Council's budget was being set, with a total budget of £1.4B. An increase of 1.99% was anticipated, with an extra 2% on adult social care.

Borough Councillor

Adrian Thompson reported that the collection for the foodbank stood at £6,000, and this activity was now being administered through the Salvation Army. Additional closed business Covid grant support had been received for the Community Centre. The SAM2 machine would be coming to Stokesby for six weeks per year, with a proposed agreement to be put forward. There would be no cost to Stokesby as Adrian had kindly offered to fund this through his Borough salary. Councillors thanked Adrian for this generosity. Adrian had supported the application to list Stokesby Ferry Inn as an Asset of Community Value, with the result expected by 15<sup>th</sup> February 2021. Caister Old Hall were doing free Covid lateral flow testing, with results in 30 minutes. This, combined with the vaccine, was part of the recovery stages. There was no need to book an appointment. The village sign had been planted up.

c) Police

Not present – police reports were circulated as received.

**3. Declaration of Interest for items on the agenda**

There were none.

#### 4. Minutes of the meeting held on 11<sup>th</sup> November 2020

The minutes of the meeting were **agreed** as an accurate record and would be signed by the Chairman at the next physical meeting.

#### 5. Minutes of the meeting held on 9<sup>th</sup> December 2020

The minutes of the meeting were **agreed** as an accurate record and would be signed by the Chairman at the next physical meeting.

#### 6. Matters Arising

##### a) Roadway Repair

The remedial works under warranty had been completed to a satisfactory level.

##### b) Tree Works

The contractor was waiting for delivery of the brace, which was coming from the EU and had been held up.

##### c) Ferry Inn – Asset of Community Value

Covered in the Borough Councillor's report.

##### d) Hedge at The Hermitage

It was noted that this was not at 'The Homestead' as stated on the agenda. The hedge had been cut back and would be monitored. There was a pothole in the same location, and traffic continued to be pushed across the carriageway. It was noted that the white line was not aligned properly.

##### e) Play Area Consultation

This had not progressed due to concerns around Covid transmission and paper surveys.

#### 7. Village Maintenance

##### a) Quarterly Report

It was reported that delivery vehicle had removed a post from the fencing around the village green, driven across the green and play area, and caused significant tyre damage. The posts and chains needed repairing or possibly replacing. It was **agreed** that Richard Youngs would speak with the homeowner about not driving on the green and removing posts, and would work with Rob Lloyd to effect a safe repair. The gates on the sand store needed repairing, Rob Lloyd agreed to speak with Andy about whether he still wished to do work for the Council. **ACTION: RY / RL**

It was noted that Ed Wharton was still happy to do some hedge trimming around the village, particularly Filby Road.

#### 8. Finance

##### a) Accounts for Monitoring

The accounts to date were **noted**. On 31<sup>st</sup> January 2021 there was £85.67 in Unity Trust Current, £11,724.70 in Unity Trust Deposit and £0.00 in Barclays.

##### b)

##### c) Payments

It was **agreed** to pay the following, proposed by Rob Lloyd, seconded by Richard Youngs, all in favour (signed off by Stuart Ward and Richard Youngs on Unity Trust online banking):-

C Moore	Salary – Dec 2020 to Feb 21	£359.67
HMRC	PAYE – Dec 2020 to Feb 21	£90.00
C Moore	Expenses (Zoom Dec & Feb meetings)	£10.00

St Andrews Church	Grass Cutting Grant	£800.00
Kimberley PC	Training Contribution	£57.00
Innershed	Domain Name Renewal	£57.00
E Wharton (CHT)	Defibrillator Battery Reimbursement	£204.00
The Broads Society	Subscription	£16.00

## 9. Correspondence

### a) Broads Local Network

The Clerk reported that the clerk to Thorpe St Andrew Parish Council had floated the idea of a Broads Local Network. It was felt that this would be of interest, and **agreed** to nominate Stuart Ward to represent the Council. **ACTION: Clerk**

### b) Greater Norwich Local Plan Regulation 19 Consultation

The Clerk noted that the above consultation was open for comment, and was a test for legal soundness.

### c) General Correspondence

None.

## 10. Planning

### a) Applications

None.

### b) Decisions

None.

## 11. Other Matters

### a) SAM2 Sign – Loan from Mautby Parish Council

The draft agreement was presented. It was noted that the SAM2 would be covered by Stokesby's public liability insurance while in the village, but the physical asset was still covered by Mautby when on loan. Therefore it was felt fair that if the SAM2 was written off while in Stokesby, Stokesby would cover Mautby's excess up to £100 as set out in the agreement. **ACTION: Clerk**

### b) Annual Parish Meeting

It was **agreed** that the Annual Parish Meeting would take place on Wednesday 12<sup>th</sup> April 2021 at 7pm on Zoom. **ACTION: Clerk**

## 12. Reports from Parish Councillors

It was reported that street light 6R had not yet had the bulb replaced. Borough Councillor Adrian Thompson agreed to follow this up. **ACTION: AT**  
 Stuart Ward reported that the access to the river was very churned up with mud and slippery. He noted that he had an interest in this as it formed part of his property access. It was suggested that type 1 could be put down to help alleviate the slippery clay areas however this would need permission from the owners. The drain outfall needed to go into the road drain. It was **agreed** that Rob Lloyd and Stuart Ward would look into the problem and canvas opinion from neighbours. A member of the public offered his driveway to store materials, and volunteered to help with labour. It was noted that the Broads Authority would need to be consulted.

**13. Date of Next Meeting**

The next meeting would be Wednesday 12<sup>th</sup> May 2021 at 7.30pm, although this may be brought forward to Wednesday 5<sup>th</sup> May at 6.30pm if the legislation on virtual meetings was not extended.

The meeting closed at 8.20pm

**CHAIRMAN**