

## Minutes of the Meeting of Stokesby with Herringby Parish Council held on Wednesday 14<sup>th</sup> August 2024 at 7.30pm at Stokesby Community Centre

**Present:** Richard Youngs (Chairman)  
Richard Ager  
Philip Crane  
Rob Lloyd  
Leigh-Ann Medhurst  
Stuart Ward  
Catherine Moore, Parish Clerk

**Also present:** Borough Councillor Adrian Thompson and 3 members of the public were in attendance

### 1. Apologies

Apologies for absence were received from Ed Wharton. It was **agreed** to approve Ed Wharton's extended absence, proposed by Richard Ager, seconded by Leigh-Ann Medhurst, all in favour.

### 2. Public Forum

#### a. Public

Nothing raised.

#### b. County Councillor

Not present.

#### c. Borough Councillor

Borough Councillor Adrian Thompson congratulated Stokesby on a hugely successful fete, which raised a lot of money. Adrian had looked into Croft Hill ownership, which was part Highways and part privately owned, as there had been complaints about the state of the road. He would look further into this.

The dyke behind the Community Centre had been cleared, Ed Wharton was thanked for this.

The flagpole was installed, and was flying the Union Flag. There was a stump next to the village green, a member of the public had asked to remove this and it was **agreed** that this could be done provided there was no cost to the Council.

The seesaw was installed, the area had been seeded and needed watering. Further improvements were planned, including new safety surfacing.

Adrian noted that the deadline for comments for the Filby Road appeal was 27<sup>th</sup> August 2024, existing comments were already in the system, and only new information should be submitted.

The fence opposite Ferry Court had caused some concern, this was 1.3 metres tall and had seen the loss of a mature hedge. Planning Enforcement had said that it either had to be removed, or the hedge reinstated. The Broads Authority was not minded to take any further action, however Adrian disagreed with this action. Adrian was liaising with the Broads Authority requesting that the fence be approved subject to a native species hedge be planted in front to soften the aspect.

A member of the public felt that the fence was not friendly towards wildlife and expressed concern about the fence being retained. Another member of the public suggested that the fence should have been post and rail, or stock fence rather than commercial fencing. She felt that it was not in keeping with the village. Concern was expressed about the flytipping notices that had been put up, noting that the owner of

the fence themselves was flytipping. Concern was expressed about the exposed telegraph pole.

Richard Youngs declared an interest in the matter as a neighbour.

It was **agreed** to support Adrian's letter requesting that a hedge be planted in front, and the flytipping signs be removed.

d. Police

Police reports were circulated as received.

3. **Declaration of Interest for items on the agenda**

None.

4. **Minutes of the meeting held Wednesday 8<sup>th</sup> May 2024**

The minutes of the meeting were **agreed** and signed by the Chairman, proposed by Richard Youngs, seconded by Stuart Ward, all in favour.

5. **Matters Arising**

a. Removal of Boat from Public Mooring

Richard Youngs reported that the boat had not been removed. It was suggested that the mooring could be licensed and charged for on a yearly basis. The Clerk was asked to add this to the next agenda. **ACTION: Clerk**

b. Oak Notice Board

Richard Youngs reported that the notice board had been installed next to the bus shelter and was being used.

6. **Village Maintenance**

a. Quarterly Report

Richard Youngs reported that some of the chain fencing around the Green and play area would need to be removed as it was too close to the benches, which formed part of the play area inspection. It was **agreed** that this would be implemented. **ACTION: RY**

A vehicle had hit the flood wall, and hit the slope on the slipway. It was noted that there were weeds there, which had hidden the wall. The contractor had been asked to keep on top of these weeds and vegetation, even if the neighbours weren't happy with this. The Clerk was asked to write to the Environment Agency about this. **ACTION: Clerk**

It was noted that the slipway had cars parking in front which prevented access for the inshore lifeboat. It was **agreed** to put a yellow line and signage up requesting no parking. **ACTION: RY / SW**

7. **Finance**

a. Financial Update 2024/25

The accounts for 2024/25 to date were **noted**, with £20,867.83 in the bank at 31.07.2024. Of this, £16,335.51 was in reserves. Receipts since the last meeting were:

- £131.53 bank interest

b. Payments

It was **agreed** to pay the following, proposed by Rob Lloyd, seconded by Leigh-Ann Medhurst, all in favour:-

C Moore	Salary & Expenses June - August 24	£507.58
HMRC	PAYE June – August 24	£122.80
R Dixon	Website Reimbursement	£129.60
ICO	Annual Subscription	£35.00
Target Trees	Tree Inspection	£300.00
Norfolk PTS	New Councillor Training	£52.00

c. Payments made between meetings

Zurich	Insurance Renewal	£280.00
Mr R J Wells	Notice Board	£1,464.00

**8. Correspondence**

a. Parish Partnership Scheme

It was noted that the Parish Partnership Scheme was open for applications for the 2025/26 funding round, which would close in early December 2024. All councillors were asked to email the Clerk with any projects for pricing, noting that the Parish Council would fund 50%.

**ACTION: ALL**

b. General Correspondence

None.

**9. Planning**

a. Applications

None.

b. Appeals

APP/U2615/W/24/3344907 Land north of Filby Road, Stokesby: Application seeking permission in principle for the erection of up to 4 dwellings (including one single storey bungalow) and provision of informal amenity green space, and creation of a new access from Filby Road, on land adjacent to New Bungalow.

It was noted that there was no new information to submit.

c. Applications Considered Between Meetings

None.

d. Decisions

BA/2024/0194/LBC Bure Reach, Runham Road: Replacement of thatch roof with reclaimed pantile.

**WITHDRAWN**

**10. Other Matters**

a. SAM2 Sign – Deployment and Results

Richard Agar reported that he had submitted the SAM2 results which would be published on the website. The Clerk was asked to send Richard the Memorandum of Understanding showing the approved locations.

**ACTION: Clerk**

b. Tree Inspections and Work Required

The tree inspections had been completed, with some works identified as needing to be carried out within a year. One tree was recommended for felling. The Clerk would get further prices for these works.

**ACTION: Clerk**

- c. Damage to Flood Wall  
Covered earlier in the meeting.
- d. Condition of Use of Common Land  
Richard Youngs reported that there were issues with the common land being misused, and it was felt that posts needed to be installed to stop people from parking on the common land. It was suggested that the common land rights and rules should be published on the Parish Council website – the Clerk would send the information to Richard Dixon. **ACTION: Clerk**  
It was felt that parking permits would be an administrative problem. Richard Youngs would look at the price of bollards. **ACTION: RY**
- e. Alternative Model of Standing Orders and Financial Regulations  
The Norfolk PTS model Standing Orders and Financial Regulations were **agreed**, proposed by Richard Youngs, seconded by Richard Ager, all in favour. **ACTION: Clerk**

## 11. Reports from Parish Councillors

Stuart Ward reported that the hedges were overgrown from the main road to the village, and had not been cut this year. The Clerk was asked to report this to Highways as it was becoming a hazard. **ACTION: Clerk**

Rob Lloyd reported that the verges were overgrown, it was noted that the County Council would only fund two full cuts, and that the most recent cut was visibility splays only.

Philip Crane reported that there had been complaints about the installation of the seesaw, noting that the bolts had been left sticking out and then concreted over, and he felt that there should be an inquiry into how much the contractors charged for this. Adrian Thompson noted that the actual seesaw was funded from the ShedShop (£3,500). The installation was around £5,500, which had been funded from the playground equipment budget at the Borough Council. The Borough Council had a list of approved contractors who would carry out the work. Adrian Thompson would get a breakdown of costs. **ACTION: AT**

Richard Youngs noted that the signage for the church was not fit for purpose and suggested that the map which was available could be reproduced and attached to an existing board at the Ferry Inn. **ACTION: RY**

## 12. Date of Next Meeting

Wednesday 13<sup>th</sup> November 2024, 7.30pm at the Community Centre.

The meeting closed at 8.15pm.

**CHAIRMAN**