

STOKESBY WITH HERRINGBY PARISH COUNCIL

Jubilee Farm, Fleggburgh Road, Rollesby, Norfolk NR29 5HH

Tel: 01493 253041; Email: clerkstokesby@gmail.com

Chairman: Mr Richard Youngs

Parish Clerk: Mrs Catherine Moore

To Members of the Council,

You are hereby summoned to attend a meeting of Stokesby with Herringby Parish Council on **Wednesday 11th May 2022, on the rise of the Annual Parish Meeting** at **Stokesby Community Centre** for the purpose of transacting the following business:

C Moore, Parish Clerk 5th May 2022

1. **Election of Chairman**
2. **Election of Vice Chairman**
3. **To consider apologies for absence**
4. **Public Forum**
 - a) Public
 - b) County / Borough Councillors
 - c) Police
5. **Declaration of interest for items on the agenda and applications for dispensation**
6. **To confirm the minutes of the last meeting held Wednesday 9th February 2022**
7. **Update on matters arising from minutes, if any**
 - a) Confirmation that Councillors have read the Code of Conduct (All)
8. **Village Maintenance**
 - a) Quarterly Report
 - b) SAM2 Device – award of funding from Parish Partnership Scheme and purchase of device
9. **Finance**
 - a) Year End 2021/22
 - b) Review of Internal Controls
 - c) Receive Internal Audit Report
 - d) Approve Annual Governance Annual Return
 - e) Consider insurance quotations and agree cover
 - f) To note financial receipts since the last meeting
 - g) To consider payment of the following:

i. C Moore	Salary – Mar 22 – May 22 & Expenses	£389.64
ii. HMRC	PAYE – Mar 22 – May 22	£97.20
iii. Norfolk ALC	Subscription	£117.82
iv. Kerrie Wilton	Internal Audit Fee	£45.00
v. E Wharton	Defib Spares	£100.80
10. **Correspondence and Consultations**
 - a) General Correspondence
11. **Planning**
 - a) New Applications
 - i) None.
 - b) Applications Considered Between Meetings
 - i) None.
 - c) Decisions
 - i) None
12. **Other Matters**
 - a) Play Equipment Project – funding applications and public comments
 - b) Flooding concerns and coastal erosion (P Crane)
 - c) Update on vulnerable people in Resilience Plan (R Youngs)
13. **Reports from Parish Councillors**
14. **To confirm date of next meeting: Wednesday 10th August 2022 at 7.30pm at the Community Centre**