

Minutes of the Meeting of Stokesby with Herringby Parish Council held on Wednesday 12th February 2020 at 7.30pm in Stokesby Community Centre

Present: Stuart Ward (Chairman)
Rob Lloyd
Leigh-Ann Medhurst
David Murison
Ed Wharton
Richard Youngs
Catherine Moore, Parish Clerk

Also present: Borough Councillor Adrian Thompson, County Councillor Haydn Thirtle and five members of the public were in attendance

1. Apologies

None received.

2. Co-option to Vacant Position

It was **agreed** to co-opt Philip Crane, proposed by David Murison, seconded by Leigh-Ann Medhurst, all in favour. Cllr Crane signed the Declaration of Acceptance of Office and took his seat at the meeting.

3. Public Forum

a) Public

A member of the public asked for an update on the replacement light at the junction of Filby Road – it was noted that this would be in the Borough Councillors report.

b) County Councillor

Haydn Thirtle reported that an application for an extension to the Caister Transfer Station would be submitted following public consultation in April. The funding had been allocated and this would address the increased pressure and lack of space at the facility.

The Boundary Commission was undertaking a review of Norfolk County Council's divisional boundaries as there was representational imbalance in some areas. South Norfolk Council had challenged the proposals, so this would be re-examined. Norfolk County Council was undertaking budget setting, with a budget of £1.4M and savings of £35M needing to be made. It was likely that a precept increase of 1.99% would be applied, with another increase specifically for Adult Social Care to deal with increasing service demands.

Borough Councillor

Adrian Thompson reported that the light at Filby Road was scheduled for installation w/b 2nd March 2020.

Speedwatch was up and running in conjunction with Runham, and was being well supported by the local police officer.

Runham had made a bid for a SAM2 sign, and had receiving funding pledges from the County and Borough Councillors. Adrian's funding came with a condition that it should be used in Stokesby as well.

The roof at the bus shelter had been replaced.

New dog bins had been installed in other parishes, and Adrian offered a dog bin in Stokesby, which would be emptied by the Borough – it was agreed to gratefully accept this.

AT

The Marina Centre was being demolished and replaced, and the Great Yarmouth market place was being redesigned, although parking charges were also being considered.

c) Police

Not present – police reports were circulated as received.

4. **Declaration of Interest for items on the agenda**

There were none.

5. **Minutes of the meeting held on 13th November 2019**

The minutes of the meeting were **agreed** as an accurate record and signed by the Chairman.

6. **Matters Arising**

a) Remaining Money in Barclays

The Clerk reported that £586.86 remained in the Barclays account. It was **agreed** to write a cheque for this value and bank this into the Unity Trust account, and then to leave the Barclays account with no money in until Barclays decide to close it due to inactivity.

Clerk

b) Street Light on Main Street

Covered in Borough Councillors report.

c) Repair to Bus Shelter

Covered in Borough Councillors report.

d) Post and Chain Repair near Village Sign

There had been no response to communications with the Handyman, Rob Lloyd agreed to speak with him to find out whether he still wished to do any work for the Parish Council.

RL

e) Repair to Village Sign

Rob Lloyd reported that the base was looking much better but the frost had got to the stone top, although it was not in any danger it could do with repair. The main frame needed tidying – RL to speak with Handyman.

RL

f) Encroachment onto Common Land

Stuart Ward reported that the issue of encroachment had been raised with the relevant people. The fence posts at the old Post Office had been installed but no panels had appeared yet. The reed bed needed tending before the summer, and an area at the Candlemakers needed tidying. It was agreed to see what happened, and only send a letter if no action was forthcoming.

g) Overgrown Trees near BT Wires

The Clerk reported that Maple Tree Services had been asked to carry out the work at a cost of £350, and they would also be removing the deadwood at the same time.

7. **Village Maintenance**

a) Quarterly Report

Nothing new to report.

b) Roadway Repair – Update

The Clerk noted that the outcome of the Parish Partnership Scheme application would not be known until March / April. If the application was not successful the Council would need to consider how to fund the remaining £2,700. It was felt that the work needed to go ahead without unnecessary delay, therefore **agreed** that if the funding was not forthcoming, the projected £1,000 underspend from 2019/20 would be earmarked to the roadway, and the remaining £1,700 would be borrowed from earmarked reserves and would be replaced in the precept in 2021/22, proposed by Rob Lloyd, seconded by Richard Youngs, all in favour. The Council had already precepted £2,700 in the 2020/21 budget which would make the repairs fully funded. It was **agreed** that the works could be commissioned as soon as the PPS application outcome was known.

Clerk

8. **Finance**

a) It was **agreed** to pay the following:-

C Moore	Salary – Dec 2019 – Feb 2020	£350.18
HMRC	PAYE – Dec 2019 – Feb 2020	£87.40
K&CF PC	Training Contribution	£50.00
Broads Society	Subscription	£16.00
Stokesby PCC	Churchyard Maintenance	£800.00
C Moore	Expenses (Sandbags)	£72.00

b) Accounts for Monitoring

The accounts to date were **noted**.

c) Appointment of Internal Auditor

It was **agreed** to appoint Pauline James to undertake the internal audit for 2019/20.

9. **Correspondence**

Harnser magazine
Clerks and Councils Direct magazine

10. **Planning**

a) Applications

None.

b) Applications Considered Between Meetings

- i) 06/19/0638/F The Bungalow, Filby Road: Proposed front entrance porch. Side extension, rear extension and side covered way. **SUPPORT with comments**
- ii) BA/2019/0383/HOUSEH 4 Paved Yard, Croft Hill: Replace garden room with single storey entrance lobby and dining room. First floor extension over existing office and bathroom. **SUPPORT with comments**

c) Decisions

- i) BA/2019/0383/HOUSEH 4 Paved Yard, Croft Hill: Replace garden room with single storey entrance lobby and dining room. First floor extension over existing office and bathroom. **APPROVED**

11. **Other Matters**

a) Poppy Display at Remembrance

Rob Lloyd reported that he spoke to the RBL regarding the large poppies for lampposts and these were not something they supplied. He would find out more next time he was in the Derbyshire area.

b) Tree Inspections

The Clerk reported that she had been forwarded a quote from Crown Tree Services however it was not clear whether this was a report from a qualified arboriculturist which was a requirement for insurance purposes. Rob Lloyd agreed to enquire. It was **agreed** to wait until Maple had completed their works before deciding what further works and inspections were needed.

RL

12. **Reports from Parish Councillors**

It was noted that the Streetscene Inspector was due this week, the Clerk was asked to request that they make contact with Rob Lloyd to arrange a walkaround visit. A member of the public asked when the dualling of the A47 at Blofield would be progressed. It was confirmed that Norfolk County Council was waiting for the money to be released.

Clerk

It was reported that fly tipping had become worse over recent times, with a particularly bad incident over the weekend in Filby. It was felt that this had increased since charges were introduced at the tips.

13. **Date of Next Meeting**

The next meeting would be Wednesday 13th May 2020, 7pm for the Annual Parish Meeting, 7.30pm for the Parish Council meeting, at Stokesby Community Hall.

The meeting closed at 8.20pm

CHAIRMAN